


# Nicolas Knights CARE

	Arrival/ Dismissal	Hallways	Lunch Areas	Office	Assemblies	Restrooms	Digital Citizenship
<b>C</b> aring	Be Ready to Learn  Arrive with planner, binder, and fully charged iPad  Follow dress code	Keep voice level conversational  Clear path to those less able  Return lost items to office	Wait your turn in line  Leave your area clean  Refer to adults by name	Start your interaction with a greeting  Refer to adults by name	Maintain personal space  Help others when needed  Celebrate others' accomplishments	Use quiet voice  Keep your space clean  Be mindful of others privacy	Use polite words online  Use iPad as intended
<b>A</b> lways Safe	Keep hands and feet to self  Use appropriate language and voice level	Follow directions given by adults  Walk to class	Follow directions given by supervisors  Take time to eat lunch	Follow adult directions  Ask for permission to enter other areas	Walk during entire event  Follow adult directions	Wait patiently for your turn  Wash hands for 20 seconds	'THINK' before posting  Honor others' work and privacy
<b>R</b> esponsible & Respectful	Be on time  Ask if you need help or offer someone help  Walk off campus, use crosswalk	Walk with a purpose to class  Keep cell phones off and put away	Stay in assigned area  Throw away all trash  Use the restroom  Play games in assigned areas	Be patient  Wait your turn  Use designated door to enter and leave office	Keep hands and feet to self  Be courteous to visitors on campus  Greet people as you pass them	Notify supervisors of emergencies  Honor others' privacy  Use facility for intended purpose	Have iPad charged daily  Keep liquids/food safe from iPad  Submit tech repair ticket as needed
<b>E</b> mpathetic	Greet peers and adults  Throw trash you use or see into bins	Use polite words	Invite someone new to join you	Use an indoor voice in the office  Offer assistance to others who might need help	Speak or cheer at appropriate times  Allow yourself to be celebrated	Inform staff if supplies are low  Be quick	If you see something unsafe, say something